

## INVITATION TO BID

Sealed bids for the following project will be received by the Procurement Manager until 4:00 P.M., Eastern Time, May 4, 2023, and at that time publicly opened in Conference Room 436, City Hall, 415 Broad Street. All bids will be considered for award or rejection at a later date.

### PROJECT: KINGSPORT FIRE STATION #5 AND #6 WASHER AND DRYER PREPARATION

Copies of the bid documents in PDF format as downloaded files may be obtained from the office of the Engineer, Holston Engineering 301 Montgomery Street, Johnson City TN 37604. Potential Bidders may request bid documents by email request to [Derwin.Cartmel@holsteng.com](mailto:Derwin.Cartmel@holsteng.com). Potential Bidders are granted a limited license to print and copy the PDF files for the purpose of preparing Bids.

Copies of the documents will be available for review at the office of the Engineer and at the following locations:

Knoxville Builders Exchange  
300 Clark Street  
Knoxville, TN 37921

AGC Plan Room  
249 Neal Drive  
Blountville, TN 37617

All questions regarding this project need to be submitted in writing via email to the project Engineer, Derwin Cartmel at [Derwin.Cartmel@holsteng.com](mailto:Derwin.Cartmel@holsteng.com) no later than April 27, 2023 close of business and any addendum items needed will be issued no later than April 28, 2023.

A Pre-Bid Conference will be held on April 27, 2023, at 1:00 PM. All interested parties are requested to meet at Kingsport Fire Station #5 1517 Lynn Garden Dr, Kingsport, Tennessee 37665. A tour of the site will be available during the Pre-Bid Conference. We will then move to Kingsport Fire Station #6 4598 Fairlane Dr., Kingsport, TN 37663. A tour of the site will be available during the Pre-Bid Conference.

A bid bond or certified check in an amount equal to five percent (5%) of the total of the bid is required. Certified checks should be made payable to City Treasurer, City of Kingsport. The successful bidder will be required to execute acceptable Performance and Payment Bonds in an amount equal to one hundred (100%) percent of the contract price.

All bidders must be licensed Contractors as required by the Contractors Licensing Act of 1994 (TCA Title 62, Chapter 6). No bid will be opened unless the outside of the sealed envelope containing the bid provides the following information: the Contractor's license number, the date of the license's expiration, and a quotation of that part of his classification applying to the bid; the Geothermal, HVAC, Masonry, Plumbing, Mechanical and Electrical subcontractor's license number, each date of the license expiration and that part of each classification applying to the bid if the value of work is \$25,000 or greater; (\$100,000.00 or greater for Masonry) if value of the subcontractor's work is less than \$25,000, (\$100,000.00 for Masonry), the bid envelope is to be indicated with the phrase "Subcontractor's bid is less than \$25,000" (\$100,000.00 for Masonry) after each appropriate heading. If no Subcontractor's are being used, the outside of the envelope must state, "No Subcontractors are being used on this project". An envelope coversheet is provided in each set of bid documents.

By submission of a signed bid, the bidder certifies total compliance with Title VI and Title VII of the Civil Rights Act of 1964, as amended, and all regulations promulgated thereunder. No submitted bids may be withdrawn for a period of sixty (60) days after the scheduled closing time for receipt of bids. All bids shall be signed, sealed and addressed to the Procurement Manager, City of Kingsport, 415 Broad Street., Kingsport, TN 37660, and marked " FIRE STATION #5 AND #6 WASHER AND DRYER PREPERATION". The City by its governing regulations reserves the right to accept or reject any or all bids received, to waive any informalities in bidding and to re-advertise.